

HONG KONG ADVENTURE CORPS

Instructor Promotion Recommendation

Section A (To be completed by Nominating Officer)

1. Personal Particulars :

Corps No _____ Rank _____ Name _____
Unit _____ Date of appointment to present rank _____

2. Recommended for promotion to _____ w.e.f. _____
* and for appointment as _____

3. Training courses successfully completed / Qualifications obtained :

(If there is insufficient space, please give details on a separate sheet to be attached to this form)

	<u>Training course / Qualification</u>	<u>Date</u>
i)	_____	_____
ii)	_____	_____
iii)	_____	_____
iv)	_____	_____
v)	_____	_____

4. Community Services :

Successfully completed _____ hours of community services at present rank

5. Assessment of capability of the above Instructor by Nominating Officer :

(1 – Outstanding 2 – Very Good 3 – Good 4 – Fair 5 – Poor)

Appearance : _____ Co-operation : _____
Personality : _____ Leadership : _____
Industriousness : _____ Initiative : _____
Conscientiousness : _____ Loyalty : _____
General Remarks : _____

Section B Recommendation by Unit Commander (e.g. Officer Commanding Wing / Squadron)

* Recommended / * Not recommended with reason stated below :

Signature : _____
Rank and Name : _____
Appointment : _____
Date : _____

Section C Comments by Corps Sergeant Major

Signature : _____
Rank and Name : _____
Appointment : Corps Sergeant Major
Date : _____

Section D Commandant's Decision

* Approved / * Not approved with reason stated below :

Signature : _____
Rank and Name : _____
Appointment : Commandant
Date : _____

* Delete as appropriate