

HONG KONG ADVENTURE CORPS

Officer Promotion Recommendation

Section A (To be completed by Nominating Officer)

1. Personal Particulars :

Corps No _____ Rank _____ Name _____
Unit _____ Date of appointment to present rank _____

2. Recommended for promotion to _____ w.e.f. _____
* and for appointment as _____

3. Training courses successfully completed / Qualifications obtained :

(If there is insufficient space, please give details on a separate sheet to be attached to this form)

	<u>Training course / Qualification</u>	<u>Date</u>
i)	_____	_____
ii)	_____	_____
iii)	_____	_____
iv)	_____	_____
v)	_____	_____

4. Community Services :

Successfully completed _____ hours of community services at present rank

5. Assessment of capability of the above Officer / Instructor by Nominating Officer :

(1 – Outstanding 2 – Very Good 3 – Good 4 – Fair 5 – Poor)

Appearance	: _____	Co-operation	: _____
Personality	: _____	Leadership	: _____
Industriousness	: _____	Initiative	: _____
Conscientiousness	: _____	Loyalty	: _____
General Remarks	:		

Section B Recommendation by Unit Commander (e.g. Officer Commanding Wing / Squadron)

* Recommended / * Not recommended with reason stated below :

Signature : _____
Rank and Name : _____
Appointment : _____
Date : _____

Section C Comments by Adjutant

Signature : _____
Rank and Name : _____
Appointment : _____ Adjutant
Date : _____

Section D Commandant's Decision

* Approved / * Not approved with reason stated below :

Signature : _____
Rank and Name : _____
Appointment : _____ Commandant
Date : _____

* Delete as appropriate