



慶祝香港特別行政區成立二十周年
The 20th Anniversary of the Establishment of the HKSAR
非政府工作人員身分確認登記表格
Registration Form for Non-government Staff Accreditation



請細閱背頁各項備註說明，並以英文正楷填寫表格，以便把資料輸入電腦。

Please read the notes overleaf carefully and complete the form in **ENGLISH** using **BLOCK LETTERS** to facilitate computer data entry.

英文姓名 : _____
Name in English Surname Other names

請依照香港身分證/護照/旅遊證件上之姓名填寫

As shown on the HK Identity Card/Passport/Travel Document

中文姓名(如適用) : _____
Name in Chinese (where applicable)

出生日期 : ____ / ____ / ____ 性別 : 男 ☐ 女 ☐
Date of Birth 日 DD 月 MM 年 YYYY Sex Male Female

香港身分證號碼 : ____ () 國籍 : _____
HK Identity Card No. Nationality

護照/旅遊證件號碼 : _____ (本欄供沒有香港身分證的工作人員填寫)
Passport/Travel Document No. (For staff without Hong Kong Identity Card)

所屬機構 : _____ 職位/職級 : _____
Name of Organisation Position/Rank

通訊地址 : _____
Correspondence Address

手提電話號碼 : _____ 聯絡電話號碼 : _____
Mobile Phone No. Contact Phone No.

(如與手提電話號碼不同) (if different from the mobile phone no.)

傳真號碼(如適用) : _____ 電郵地址 : _____
Fax No. (where applicable) Email Address

照片 Photograph

請在本表格右上角的方格內貼上最近六個月拍攝的彩色照片一幀，尺寸為 40 毫米(闊) x 60 毫米(高)，背景須為淺藍或純白單色；並請提供照片的數碼檔案，以供製作身分確認證。數碼檔案的規格如下：

Please affix a colour photograph against a plain light blue or white background taken in recent six months with a dimension of 40mm(W)x60mm(H) to the box at the top right-hand corner of this form, and provide a corresponding digital photograph with the following specifications for the production of an accreditation badge:

圖像類別 : JPEG Image Type : JPEG	由數碼相機擷取 - 圖像大小 Captured by digital camera - Image size 最大: 1 200 像素(闊) x 1 800 像素(高) 最小: 400 像素(闊) x 600 像素(高) Max: 1 200 pixels(W) x 1 800 pixels(H) Min: 400 pixels(W) x 600 pixels(H)	檔案名稱 : 英文姓名- 出生日期(月/日).jpg , 如 ChanTaiMan-0501.jpg
檔案大小 : 800KB 以下 File Size : Less than 800KB	由掃描器(600dpi)擷取 - 圖片大小 Captured by scanner (600dpi) - Photograph size 40 毫米(闊) x 60 毫米(高) 40mm(W) x 60mm(H)	File Name : English Name- date of birth(MM/DD).jpg, e.g. ChanTaiMan-0501.jpg

請把照片的數碼檔案交給所屬機構/辦公室，然後轉交慶典統籌辦公室(地址:香港北角電氣道 183 號友邦廣場 18 樓 1801 室)。

Please provide the digital photograph to your organisation/office for onward transmission to the Celebrations Coordination Office (Address : Room 1801, 18/F, AIA Tower, 183 Electric Road, North Point, Hong Kong).

同意 Consent

本人明白所提供的一切資料，將送交慶典統籌辦公室以供核實和確認身分之用，證明本人乃參與香港特別行政區(香港特區)成立二十周年主要慶祝活動的工作人員，所提供的資料亦會用作通訊之用。本人亦明白，如有需要，慶典統籌辦公室或會把該等資料轉交香港特區政府的執法機關及其他相關部門/機關，以供核實和確認身分之用。

I understand that all the information provided by me will be forwarded to the Celebrations Coordination Office for verification and accreditation of my identity as a staff member in relation to major celebration events for the 20th Anniversary of the Establishment of the Hong Kong Special Administrative Region (HKSAR). The information provided will also be used for communication purpose. I also understand that the Celebrations Coordination Office may refer such information to law enforcement agencies and other relevant departments/agencies of the HKSAR Government as necessary for identity verification and accreditation purposes.

簽署 Signature : _____ 日期 Date : _____

只供本辦公室職員填寫 For Official Use Only

	Name and Initial of Responsible Officer			Remarks		
Registrant No. Checked						
Data Checked						
Data Input Verified						
Badge Checked and Approved						
Event	B	C	F	A		

備註 Notes

1. 每人只須填寫一份登記表格，並請妥為填寫表格內各項資料，及確保資料準確無誤。
Each person please complete one registration form only. Please ensure that the form is duly completed and the information contained therein is accurate.

2. 本表格內提供的資料將供作簽發身分確認證及通訊之用。所有已登記參與主要慶祝活動的工作人員必須持有有效的身分確認證，方可進入活動會場。工作人員在場內逗留期間，亦必須時刻佩戴該身分確認證，並向外展示證件的正面。

The information provided in this form is to facilitate the issue of an accreditation badge and communication. All registered staff members involved in major celebration events must carry a valid accreditation badge to gain access to event venue(s). During their stay in the venue(s), they are also required to wear the accreditation badge all the time with its front side facing outwards.

3. 慶典統籌辦公室會向執法機關及/或其他負責活動和場地保安工作(包括防止和偵查影響保安的罪行)的政府部門/機關披露本表格內所提供的資料。填報資料屬自願性質。不過，倘登記人所提供的資料不完整或不準確，登記人可能不會獲發身分確認證。登記人提供的所有資料會於活動完結後銷毀。

The Celebrations Coordination Office will disclose such information provided in this form to law enforcement agencies and/or other government departments/agencies responsible for the security (including the prevention and detection of crime affecting the security) of events and venues. Provision of the information is on a voluntary basis. However, if the information provided by the registrant is incomplete or inaccurate, he/she may not be issued with an accreditation badge. All information provided will be destroyed upon completion of events.

4. 填寫表格時如有疑問，請以電話(3521 0121)、傳真(3521 0037)、電郵(accreditation@hab.gov.hk)或郵寄(香港北角電氣道 183 號友邦廣場 18 樓 1801 室)方式，與高級行政主任(慶典統籌辦公室)3 聯絡。

For any queries on completing this form, please contact Senior Executive Officer(Celebrations Coordination Office)3 by telephone (3521 0121), fax (3521 0037), email (accreditation@hab.gov.hk) or post (Room 1801, 18/F, AIA Tower, 183 Electric Road, North Point, Hong Kong).

5. 遞交表格後，登記人有權要求查閱或更改其個人資料。詳情請與高級行政主任(慶典統籌辦公室)3 聯絡。

A registrant has the right to request access to or correction of his/her personal data after the submission of this form. For details, please contact Senior Executive Officer(Celebrations Coordination Office)3.

6. 慶典統籌辦公室致力確保會按照《個人資料(私隱)條例》的條文處理所有個人資料，如欲查閱本辦公室的私隱政策聲明，請瀏覽 http://www.hab.gov.hk/tc/other_information/privacy.htm，或與本辦公室聯絡。

The Celebrations Coordination Office is committed to ensuring that all personal data is handled in accordance with the provisions of the Personal Data (Privacy) Ordinance. The Privacy Policy Statement of our Office is available at http://www.hab.gov.hk/en/other_information/privacy.htm or you can contact our Office.